

Greenwood Public Library
Board of Trustees Meeting
January 8, 2019

Attendees: Lori Feller, Carmen Madsen, Shan Rutherford, Tamara Russell, Karen Grizzle, Cheryl Dobbs, Kevin Hoover, Josh Jackson, Jane Weisenbach, Lynn Johnson

Call to Order: Lori Feller called the January 2019 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m. Karen Grizzle led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting: Lori Feller asked if there were any additions or corrections to the minutes of the December meeting. Hearing none, she called for a motion to approve. Josh Jackson moved to approve the minutes, Shan Rutherford seconded, and the minutes of the December 31, 2018 meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: Cheryl Dobbs reported receiving a request from JCCOAD, Johnson County's Long-Term Disaster Recovery Agency, an umbrella organization coordinating disaster response organizations that works with the United Way of Johnson County. JCCOAD would like the library to agree to host a voluntary resource center in the event of a large scale disaster affecting the county. The Memorandum of Understanding would be for a period of 2 years, January 1, 2019 through December 31, 2021.

The Board was in agreement that the library should support this request. It was also mentioned that Conference Rooms A and B can be locked out from the rest of the building and have their own entrance.

Attorney's Update: There was no attorney's update.

Finance Committee Report: Tamara Russell reported that the Finance Committee met on January 8, prior to the Board of Trustees Meeting. All fund accounts were in balance. Year-to-date spending was at 100% of budget levels at the end of December.

New Business: There was no new business.

Accounts Receivable Payable Treasurer's Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written and payments will be made on time. Carmen Madsen moved to approve the Treasurer's Report, Josh Jackson seconded, and the report was approved by signature.

December/Year End Reports:

Director's Report: Cheryl Dobbs summarized her 2018 Year in Review report. Highlights included the Blueprint 2021 strategic report, innovative staff development activities, Making Library Easy access improvements, strong financial health, deepening community relationships, rebranding and image transformation, and staff and leadership transitions.

Development Report: Jane Weisenbach presented her 2018 Development Annual Report. Fundraising by the Friends of GPL totaled \$83,000 for the year from a number of donors and annual and new fundraising activities. Community programs continue strong and well attended.

Department Reports: Department managers provided year end reports of their 2018 activities.

Other Business: There was no other business.

Adjournment: Lori Feller adjourned the meeting at 6:49 p.m.

A handwritten signature in blue ink that reads "Tamara Russell". The signature is fluid and cursive, with the first name "Tamara" written in a larger, more prominent script than the last name "Russell".

Respectfully submitted,
Tamara Russell
Secretary