

Greenwood Public Library  
Board of Trustees Meeting  
June 11, 2019

Attendees: Lori Feller, Carmen Madsen, Shan Rutherford, Karen Grizzle, Josh Jackson, Lew Gregory, Tamara Russell, Cheryl Dobbs  
Mike Reuter, Jane Weisenbach, Lynn Johnson, Emily Ellis, Linda Messick, Janet Buckley

Call to Order: Lori Feller called the June 2019 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m. Karen Grizzle led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meetings:

May 14: Carmen Madsen moved to approve the minutes, Karen Grizzle seconded, and the minutes of the May 14, 2019 meetings were approved by unanimous voice vote.

May 21: Shan Rutherford moved to approve the minutes, Josh Jackson seconded, and the minutes of the May 21, 2019 meetings were approved by unanimous voice vote.

Old Business:

Board Correspondence: None

Attorney's Update: None

Finance Committee Report: Tamara Russell reported that the Finance Committee met on June 6. All fund accounts were in balance. A supplemental LIT special distribution of \$60,077 has been assigned. This is GPL's portion of the county total. The directive is to put special distributions into the operating fund. This can later be moved to the Rainy Day Fund.

New Business:

Financial Advisor Presentation: Mike Reuter presented an update to the Fiscal Plan. The forecast through 2022 remains favorable.

Resolutions: Resolution 06112019 to Transfer Funds between Major Categories within the Library Operating Fund was proposed to balance expected spending. Cheryl Dobbs explained that the category of Furniture and Equipment will be overspent due to IT requirements including the new server, however an insurance savings will cause the Insurance category to be underspent. The board approved transferring \$15,000 from 434.2 to 443.2.

Accounts Receivable Payable and Treasurer's Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written, and payments will be made on time. Carmen

Madsen moved to approve the Treasurer's Report, Shan Rutherford seconded, and the report was approved by signature.

May Reports:

Director's Report: Cheryl Dobbs reported that the annual board member presentations to their appointing committees are now complete. Her staff surprised her with a delightful celebration for her 15<sup>th</sup> anniversary at the quarterly All Staff meeting. Century of Reading scholarships were presented: First place \$5000 to Indian Creek senior Kaylin Todor, funded by Endress-Hauser and Tilson HR. Second place \$500 to Alyssa Stilley funded by GPL and the Friends. New planters and flowers have been installed around the Fisher Memorial garden area, funded by the family.

Work has begun on the 2020 budget and midyear spending has been assessed. The 2019 end June goal was 49.2%. We are currently at 47% with encumbrances backed out. Some Rainy Day and LERP funds may be used by year end. Hiring of one position has been delayed to the second half of the year.

Development Report: Jane Weisenbach shared that the Johnson County Community Foundation did not extend GPL an invitation to present our grant request for the Teen Volunteer Corp. Festival Country Johnson County did extend a grant of \$2500 for Greenwood Aglow. Jane attended a Leadership Johnson County program on the Generation Gap and how to deal with all age groups. A third annual Purse Bingo night has been scheduled for April 22, 2020. GPL's phenomenal success with these fundraisers has resulted in Jane now being consulted by other groups on how to plan one.

Department Reports: Department managers provided reports of their May 2019 activities. Emily Ellis reported that since the opening of the Studio, over 1000 people have visited, 750 people have attended programs, and 500 kits have been checked out.

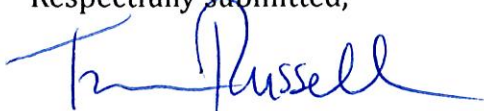
Other Business:

Bank Review: Cheryl announced that RFQs and quotes from banks under consideration will be available for review by the Board at the next meeting.

Budget Calendar: A calendar of meetings to be held in 2019 for the 2020 Budget Review was distributed. Full Board attendance will be needed on these dates.

Adjournment: Lori Feller adjourned the meeting at 7:29 p.m.

Respectfully submitted,



Tamara Russell  
Secretary