

## Greenwood Public Library

Board of Trustees Meeting -via Zoom (video meeting platform) and onsite  
May 12, 2020

Attendees: Josh Jackson, Carmen Madsen, Shan Rutherford, Lew Gregory, Karen Grizzle, Tamara Russell

Cheryl Dobbs, Lynn Johnson, Kevin Hoover, Emily Ellis

Call to Order: Josh Jackson called the May 2020 meeting of the Greenwood Public Library Board of Trustees to order at 6:00p.m. Lew Gregory led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

### Minutes of Previous Meeting:

Carmen Madsen moved to approve the minutes, Lew Gregory seconded, and the minutes of the April 14, 2020 meeting were approved by unanimous voice vote.

### Old Business:

#### Board Correspondence:

Three letters were received by Board members.

- 1) Resolution No. 20-05, received from Jeannine Myers, dated April 24, 2020  
Notification of approval of a ten-year tax abatement for 1173 Airport Parkway, LLC at 1173 Airport Parkway.
- 2) Resolution No. 20-06, received from Jeannine Myers, dated April 24, 2020  
Notification of approval of a ten-year tax abatement for County Line Properties, LLC at 1173 Airport Parkway.
- 3) Resolution No. 20-09, received from Jeannine Myers, dated May 8, 2020  
Notification of approval of a ten-year tax abatement for The Shear Group at Southpoint Business Park, 600 Graham Road.

Attorney's Update: Kevin mentioned he would be working with bond counsel next week.

### Finance Committee Report:

(This was not discussed during the board meeting, but added here for documentation.)

Tamara Russell reported that the Finance Committee met on May 7. All fund accounts were in balance. Carmen Madsen signed off on all bank balances.

Year to date spending is 5% under budget. A new van has been purchased from the Rainy Day Fund. The Book Nook project, which was encumbered, has been canceled. The Teen Desk estimate came in higher and the whole area needs to be reconfigured.

State library book purchasing standards have been reduced during this pandemic period which will result in less spending. Going forward GPL plans to spend only 50% of our book budget. In the last 2 months, no hard copies have been purchased, but there has been greater spending on eBooks.

**Pandemic related expenses:**

Adding a washer and dryer for masks, aprons, kids programming supplies, etc.

Sanitation products and separation signage and equipment, etc.

Electric bill up \$1000 while not open. Lights out but computers on. This is being challenged with Duke.

Lost land lines have finally been resolved and charges will be half refunded. A new Merchant account was opened for credit cards. New cash registers have option for paper receipt.

**New Business:**

**Ratification of emergency voting to end emergency pay and bring back staff (April 28 email)**

Shan Rutherford moved to approve the ratification, Tamara Russell seconded, and the motion to approve the end of emergency pay and bring the staff back on May 11 was approved by unanimous voice vote.

**Contract with Ice Miller for new bond**

Cheryl Dobbs reported that Ice Miller LLP has been chosen as GPL's legal representative for the next bond issuance. Jane Herman will serve as bond counsel and Kevin Hoover will serve as issuer's counsel. Ice Miller was recommended by Mike Reuter and endorsed by Kevin Hoover who has worked with them in the past.

**Accounts Payable and Treasurer's Report:** Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time. Carmen Madsen moved to approve the Treasurer's Report, Tamara Russell seconded, and the report was approved by signature.

**Other Business:** None

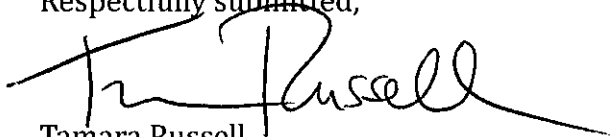
**April reports:**

**Director's Report:** Cheryl Dobbs reported that the staff has been working hard to get the library into a position where it can safely and compliantly reopen in phases. They continue to modify their reopening plans and Cheryl shared those written plans with the board. They will keep adding services as allowed.

**Development and Department Reports:** None

**Adjournment:** Josh Jackson adjourned the meeting at 6:31 p.m.

Respectfully submitted,



Tamara Russell

Secretary