

Greenwood Public Library  
Board of Trustees Meeting  
February 9, 2021 via Zoom

Attendees: Lori Feller, Josh Jackson, Carmen Madsen, Tamara Russell, Shan Rutherford, Lew Gregory  
Cheryl Dobbs, Kevin Hoover, Lynn Johnson, Jane Weisenbach, Emily Ellis, Linda Messick, Janet Buckley

Call to Order: Lori Feller called the February 2021 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Minutes of Previous Meeting:

Minutes were reviewed for the meeting held in January. Lew Gregory moved to approve the corrected minutes, Carmen Madsen seconded, and the corrected minutes of the January 12, 2020 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: None

Attorney's Update: None

Finance Committee Report:

Tamara Russell reported that the Finance Committee met on February 4th. All fund accounts were in balance. Carmen Madsen signed off on all bank balances.

Cheryl presented the new investment plan for the bond funds at Lake City Bank. This was further discussed at the February 9th Investment Board meeting with the bank manager, Joe Waltermann, in attendance.

New Business:

Indiana State Library Annual Report

Emily Ellis reported that she has pulled together the data required for the Annual Report. The spreadsheets and dashboards she created in recent years greatly assisted the data gathering. However, the 2020 version was complicated with additional COVID questions from the State requiring programming data to be separated into live, virtual and recorded events. Also, Evergreen sent three separate corrections to their data. Cheryl will send the final report to the Board. Submission is due in March.

Shan Rutherford made a motion to acknowledge that the Annual Report had been presented to the board, Josh Jackson seconded, and the acknowledgement was confirmed by a unanimous voice vote.

Accounts Payable and Treasurer's Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time. Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

Other Business: None

January Reports:

Director's Report:

Cheryl Dobbs shared the great news that the long search for a new Director of Development has resulted in the hiring of Ashley Ferrell who will be starting on February 22nd. This timing will allow her to train with Jane until Jane's June 2<sup>nd</sup> retirement date. Ashley is already well known to the library team from her position on the Friends Board.

The third year of the strategic plan, Blueprint 2023 has begun. The board was provided with an updated Hoshin planning chart and action plan.

An insurance claim was begun against JaniKing for flood damage, and the new landscaping company was met with about spring projects.

Cheryl participated in multiple meetings with KRM to finalize the details of the capital projects that will go to bid in March. She shared a summary update and will be sending further details and pictures to the board following this meeting.


Development Report:

Jane Weisenbach reported that the year has started well. Businesses are ready to talk about grants and sponsorships again, with \$9000 already committed. Now that her replacement has been hired, Jane's focus can turn to training. She also mentioned that several spots have opened up on the Friends Board should anyone have suggestions of interested individuals.

Department Reports: Department managers provided reports on their activities.

Adjournment: Lori Feller adjourned the meeting at 5:45 p.m.

Respectfully submitted,

DocuSigned by:  
  
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Tamara Russell  
Secretary