

Greenwood Public Library  
Board of Trustees Meeting  
July 13, 2021

Members attending in person: Lori Feller, Lew Gregory, Karen Grizzle, Josh Jackson, Carmen Madsen, Tamara Russell

Members attending electronically: None

Members absent: Shan Rutherford

Other attendees: Cheryl Dobbs, Kevin Hoover, Lynn Johnson, Ashley Ferrell, Emily Ellis, Janet Buckley (absent: Linda Messick and Karen Jewell)

Call to Order: Lori Feller called the July 2021 meeting of the Greenwood Public Library Board of Trustees to order at 6 p.m. Kevin Hoover led the Pledge of Allegiance and Tamara Russell and Karen Grizzle conducted the invocation.

Minutes of Previous Meeting:

Minutes were reviewed for the meeting held in June. Carmen Madsen moved to approve the minutes, Karen Grizzle seconded, and the minutes of the June 8, 2021 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: None

Attorney's Update: None

Finance Committee Report:

Tamara Russell reported that the Finance Committee met on July 8. All fund accounts were in balance. Carmen Madsen signed off on all bank balances.

Property taxes have been paid. The first loan payment has been made. The Quarterly Report shows a good cash position. Spending remains under 50% for the first half of the year.

Cheryl Dobbs presented the 2022 budget to the Financial Committee who was in agreement with the budget. This will be presented to the rest of the Trustee Board members on Tuesday, 7/13.

New Business:

2020 Wage Scale

Cheryl Dobbs presented a new wage scale for 2022 that provides growth opportunities that should aid in both employee retention and attraction. These larger personnel changes still only bring the total personnel costs to 57% of the total budget, which is less than the 60% targeted ceiling. The plan is to revisit the wage scales every four years.

Low Gregory moved to approve the new wage scale, Tamara Russell seconded, and the 2022 wage scale was approved by unanimous voice vote.

### 2022 Budget Proposal

Cheryl Dobbs presented the 2022 budget proposal and explained increases and changes from last year.

An “Other Miscellaneous Equipment” category was created in the Operating Budget to hold funds for emergency expenditures only. This provides flexibility to handle emergency expenditures without requiring an additional appropriation. If not used, these funds will transfer to the Rainy Day Fund at year end. The budget is sound and includes all anticipated expenses.

Mike Reuter will present the budget at the September board meeting and adoption of the budget should take place in October.

Accounts Payable and Treasurer’s Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time. Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer’s Report was approved by signature.

Other Business: None

### June Reports:

#### Director’s Report:

Cheryl Dobbs reported that demo and construction have finally gotten underway following the long wait for permit approvals. Current focus is the Children’s office and workroom, offices 109, 210, and 211, and the northwest study rooms. (Board members were quite impressed with their great tour following the meeting.) Construction meetings this month focused on finalizing furniture and designing work in the tech department and 228.

The 2022 budget, personnel budget, and new wage scales were completed. Cheryl worked with Mike Reuter to insure compatibility with his fiscal plan. He gave a growth quotient for the new year of 4.3.

The new sign on Meridian was (finally) installed. The first batch of furniture was sold through the Friends of the Library earning over \$400 for them. A new handrail was installed on the handicap ramp.

#### Development Report:

Ashley Ferrell confirmed a sponsorship was received from Lake City Bank for \$1000. She attended an Aspire Johnson County Community Matters Meeting, Mayor Myers State of the City Address, as well as many internal meetings. Ashley also reported being accepted into the Leadership Johnson County program which begins in September and will be a great opportunity to make new connections.

Department Reports: Department managers provided reports on their activities.

Adjournment: Lori Feller adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Tamara Russell  
Secretary