

Greenwood Public Library
Board of Trustees Meeting
August 10, 2021

Members attending in person: Lori Feller, Lew Gregory, Karen Grizzle, Josh Jackson, Carmen Madsen, Tamara Russell, Shan Rutherford

Members attending electronically: None

Members absent: None

Other attendees: Mike Reuter, Kevin Hoover, Ashley Ferrell, Emily Ellis, Linda Messick, Janet Buckley

Unavailable: Cheryl Dobbs, Lynn Johnson, Karen Jewell

Call to Order: Lori Feller called the August 2021 meeting of the Greenwood Public Library Board of Trustees to order at 6 p.m. Karen Grizzle led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting:

Minutes were reviewed for the meeting held in July. Karen Grizzle moved to approve the minutes, Josh Jackson seconded, and the minutes of the July 13, 2021 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence:

KRM Field Observation Report 8/4/21

Construction continues as materials are received, though many materials are delayed. Everything that has been done looks good. Furniture lead times are also running 3x longer than normal.

Attorney's Update:

A patron believed his privacy rights were violated earlier this week due to the reading of the title of a printed item he had sent to the printer but not yet retrieved. Since legal threats were made, Kevin Hoover was made aware and he and Emily Ellis are handling. Discussions continue.

Finance Committee Report:

Tamara Russell reported that the Finance Committee met on August 5. All fund accounts were in balance. Carmen Madsen signed off on all bank balances.

The first check to the new book company, Ingram, was written last week.

Lynn will not be available for the Board meeting on Tuesday, but checks will be on her desk for Carmen to sign.

Mike Reuters will be presenting the Fiscal Plan at the Board meeting on Tuesday.

The budget proposal will not have to go to the city for approval this year since it does not exceed the average growth quotient.

New Business:

Mike Reuter – Greenwood Library Fiscal Plan

Mike Reuter, Financial Adviser, presented an update to the Fiscal Plan. The forecast through 2024 remains favorable.

2022/2023 Indiana State Library Consortium for Public Library Access -Resolution

Renewal of GPL's annual commitment to the Indiana State Library Consortium for Public Library Internet Access was proposed. Membership benefits include the offset of internet costs to all consortium members. Members must agree to family friendly filtering and financial responsibility for non e-rate services.

Karen Grizzle moved to approve, Shan Rutherford seconded, and the commitment to join the Indiana State Library Consortium for Public Library Internet Access for funding year July 1, 2022 through June 30, 2023 was approved by signature.

Accounts Payable and Treasurer's Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time. Carmen Madsen moved to approve, Karen Grizzle seconded, and the Treasurer's Report was approved by signature.

Other Business: None

July Reports:

Director's Report:

Emily Ellis presented highlights from Cheryl Dobbs report.

A Collector's Team was formed to include the librarians in each department that select the printed and nonprinted materials for the library's collection. The goal is to refine the collection process by aligning staff across departments and connecting it to the strategic plan and budget.

Construction meetings focused on identifying delays, and KRM meetings focused on final finish selections for furniture, offices, and shelving. Sadly, since receiving the arborist's report, the decision was made to remove the damaged tree in the butterfly garden. Fixing a sinking sidewalk slab in front of the library has been added to the construction crew's project list, to prevent a trip hazard.

Two of the Lake City CD's matured and were reinvested. A meeting was held with the city regarding Greenwood Aglow and city holiday plans. The traditional giant party will no longer be held.

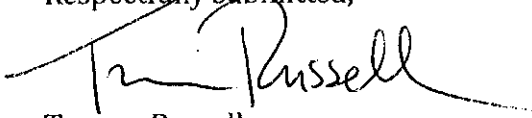
Development Board Report:

Ashley Ferrell reported that the Friend's Board voted to change their name to the Greenwood Library Foundation at their July meeting. First Merchant's Bank has donated \$1000. The Foster Care Fair is in final preparations for August 28. Fourteen organizations are attending. Ashley is currently working on securing sponsorships for Fall and Winter Reading. Still anxiously awaiting the arrival of the book bike, anticipated by the end of the month. Planning for how to use is underway.

Department Reports: Department managers provided reports on their activities.

Adjournment: Lori Feller adjourned the meeting at 7:04 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Tamara Russell". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Tamara Russell

Secretary