

Greenwood Public Library
Board of Trustees Meeting
December 30, 2021

Members attending in person: Lori Feller, Lew Gregory, Carmen Madsen, Tamara Russell, Shan Rutherford, Josh Jackson, Karen Grizzle

Members attending electronically: none

Members absent: none

Other attendees: Cheryl Dobbs, Kevin Hoover, Lynn Johnson, Emily Ellis

Unavailable: none

Call to Order: Lori Feller called the December Year End 2021 meeting of the Greenwood Public Library Board of Trustees to order at 2:00 p.m.

Tamara Russell led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting:

Minutes were reviewed for the meeting held earlier in December. Lew Gregory moved to approve the minutes, Carmen Madsen seconded, and the minutes of the December 14, 2021 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: none

Attorney's Update: none

New Business:

Resolution 21-10: to Encumber Funds

Consistent with a best accounting practice of encumbering construction and repair funds that continue into additional years until the project is complete, Cheryl Dobbs has proposed that the Lift Station Repair (from Rainy Day) and the Construction project unspent funds from 2021 be encumbered.

Tamara Russell moved to approve, Karen Grizzle seconded, and Resolution 21-10 to Encumber Funds was approved by signature.

Resolution 21-11: to Transfer Funds within a Major Category within the Library Operating Fund

This resolution will allow simple appropriation transfers to the correct budget lines within the Library Operating Fund.

Shan Rutherford moved to approve, Lew Gregory seconded, and Resolution 21-11 to Transfer Funds within a Major Category within the Library Operating Fund was approved by signature.

Resolution 21-12: to Amend the Salary Resolution

Cheryl Dobbs proposed to include pay schedule details as part of the library's annual Wage and Salary Resolution, beginning December 26, 2021 through year end 2022.

Carmen Madsen moved to approve, Karen Grizzle seconded, and Resolution 21-12 Amendment to the Salary Resolution was approved by signature.

Review of Accounts Payable and Treasurer's Report

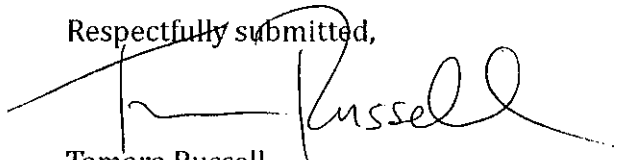
Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

Other Business: None

Adjournment: Lori Feller adjourned the meeting at 6:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tamara Russell". The signature is written in a cursive style with a large, looping "R" and "Russell" written in a more legible script.

Tamara Russell
Secretary