

Greenwood Public Library  
Board of Trustees Meeting  
June 14, 2022

Members attending in person: Lori Feller, Lew Gregory, Karen Grizzle, Josh Jackson, Carmen Madsen, Shan Rutherford, Tamara Russell

Members attending electronically: None

Members absent: None

Other attendees: Cheryl Dobbs, Kevin Hoover, Lynn Johnson, Emily Ellis, Linda Messick, Karen Jewell, Janet Buckley, Amber Parsons, Julia Roberts

Attending electronically: None

Unavailable: None

Call to Order: Lori Feller called the June 2022 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 pm.

Josh Jackson led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting:

Minutes of the May meeting were reviewed. Josh Jackson moved to approve the minutes, Shan Rutherford seconded, and the minutes of the May 10, 2022 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence:

- 1) Resolution No. 22-05, received from Jeannine Myers, dated May 26, 2022  
Notification of public hearing to be held June 6, 2022 regarding tax abatement qualification for three buildings at 1173 Airport Parkway.

Attorney's Update: None

Finance Committee Report: Tamara Russell reported that the Finance Committee met on June 9, 2022. All fund accounts were in balance. Carmen Madsen signed off on all bank balances.

Lynn Johnson reported that Property Tax money was received in June, and a Supplemental Distribution (extra LIT) of \$80K was received in May.  
New cleaning company quotes are being reviewed.

### New Business:

#### Understanding Bridging the Gap

Emily Ellis and Karen Jewell discussed progress with the Bridging the Gap strategic objective. They noted that current outreach to festivals, etc. is not meeting some of the potential patrons with whom they'd like to connect. They plan to add focus on key apartment buildings and the Clark Pleasant schools in the GPL district. They also mentioned findings such as poor transportation options being a barrier to library membership and usage, and trying to find ways in which the library can help.

#### Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

### Other Business:

By Laws Review -The Finance Committee will be reviewing the By Laws over the next couple of months.

The annual Director Evaluation and salary increase % review will take place over the next month.

An Executive Session will take place on July 12<sup>th</sup> at 5:30pm prior to the Trustee Board Meeting.

The July Finance Committee meeting will also be held on July 12<sup>th</sup> at 5:00pm.

### May Reports:

#### Director's Report:

Cheryl Dobbs

- reported on more construction areas that are completed, and on those items and areas that are still delayed
- has begun work on the 2023 budget, and attended the State Library and State board of accounts budget workshop
- presented to the County Council
- wrote an article for the Daily Journal about the construction project
- hosted Johnson County voters on election day
- began a 3 part workshop from Library Journal: 360 Community Engagement along with Valerie Holbrook, Emily Ellis, and Julia Reynolds

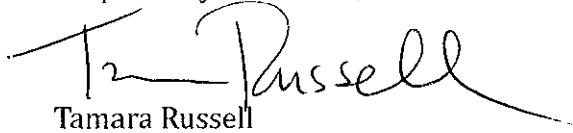
#### Community Relations Specialist's Report

Julia Reynolds reported receipt of 7 sponsorships for Summer Reading totaling \$9K. She also has 13 sponsorships for the Sept 7 Purse Bingo . She is seeking 7 more sponsorships and raffle baskets for that event.

Reports: Department managers provided reports on their activities.

Adjournment: Lori Feller adjourned the meeting at 6:58 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tamara Russell". The signature is written in black ink and is positioned above the printed name.

Tamara Russell

Secretary

