

Greenwood Public Library  
Board of Trustees Meeting  
August 9, 2022

Members attending in person: Lori Feller, Lew Gregory, Josh Jackson, Carmen Madsen, Shan Rutherford, Nathan Ellis

Members attending electronically: Tamara Russell via Zoom

Members absent: None

Other attendees: Cheryl Dobbs, Kevin Hoover, Lynn Johnson, Emily Ellis, Karen Jewell, Janet Buckley, Julia Reynolds

Attending electronically: None

Unavailable: Linda Messick, Amber Parsons

Call to Order: Lori Feller called the August 2022 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Josh Jackson led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting:

Minutes of the July meeting were reviewed. Carmen Madsen moved to approve the minutes, Tamara Russell seconded, and the minutes of the July 12, 2022 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: None

Attorney's Update: None

Finance Committee Report: Tamara Russell reported that the Finance Committee met just before this meeting on August 9, 2022. All fund accounts were in balance. Carmen Madsen signed off on all bank balances.

New Business:

Introducing new trustee: Nathan Ellis

Cheryl Dobbs introduced the board to our newest trustee, Nathan Ellis, appointed by the Clark Pleasant School Board President. Beatrice Dunn, introduced last meeting, chose not to fulfill the role.

Nathan works as a school counselor at Avon High School and he, his wife, and family are avid library enthusiasts who value the role the library plays in the community. Welcome Nathan!

### Patron Behavior and Health Safety Policy

Cheryl Dobbs reported that minor language updates were made to the Patron Behavior and Health Safety Policy in its annual review.

Josh Jackson moved to approve updates to the policy, Lew Gregory seconded, and the updated Patron Behavior and Health Safety Policy was approved by unanimous voice vote.

### Reservable Spaces Policy

Cheryl Dobbs reviewed updates to the Reservable Spaces Policy in its annual review, that include additional meeting rooms and new names

Lew Gregory moved to approve the policy update, Shan Rutherford seconded, and the update to the Reservable Spaces Policy was approved by unanimous voice vote.

### Supervision of Children Policy

Cheryl Dobbs reviewed updates to the Supervision of Children Policy in its annual review, that include an age limit on children in The Studio.

Carmen Madsen moved to approve the policy update, Shan Rutherford seconded, and the update to the Supervision of Children Policy was approved by unanimous voice vote.

### 2023 Budget Presentation

Cheryl Dobbs shared her 2023 budget proposal, with explanations by line for changes from 2022. From her notes. "It is based on a 5% Average Growth Quotient over 2022, an increase of \$180,641. Increases follow spending patterns, allow for inflation, and prioritize personnel related expenses. It is expected that we will not expend our total budget, contribute a healthy amount to Rainy Day, and realize approximately \$200K in unspent appropriation."

Next steps are a public hearing in September and adoption in October.

### Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Lew Gregory seconded, and the Treasurer's Report was approved by signature.

### Other Business: None

### July Reports:

#### Director's Report and Quarterly Financial Report

Cheryl Dobbs reported that the 2023 budget is now completed and submitted. A successful 2<sup>nd</sup> Quarterly Meeting was held on July 22. An exceptional number of tours were held this month, 180 visitors through in a couple weeks. The foster kid family room is getting a lot of appreciated notice. The decision was made to increase library operating hours to 10a-5p on Fridays and Saturdays starting September 1.

Multiple issues remain with the construction project. Latest best guess is completion in three months. The list is getting smaller, but shelving, cabinetry work in The Studio and Childrens, floor power outlets, upholstered furniture, and two display pieces are still pending.

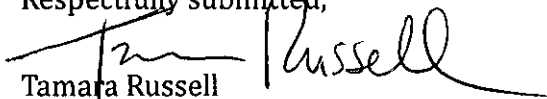
Community Relations Specialist's Report

Julia Reynolds reported that next month's Purse Bingo, Sept 7, is fully sponsored and she has six raffle basket donations. Julia has taken over the Foundation's Facebook page with current campaigns to introduce their board members and push Purse Bingo sales (including great photos of the staff modeling the purses!) Leftover foster care backpacks have been given away to seven local organizations making many new connections. A Daily Journal article was written and published about the Foundation.

Reports: Department managers provided reports on their activities.

Adjournment: Lori Feller adjourned the meeting at 6:41 p.m.

Respectfully submitted,

  
Tamara Russell  
Secretary

