

Greenwood Public Library
Board of Trustees Meeting
April 11, 2023

Members attending in person: Lori Feller, Josh Jackson, Carmen Madsen, Tamara Russell, Shan Rutherford, Nathan Ellis

Members attending electronically: None

Members absent: Lew Gregory

Other attendees: Cheryl Dobbs, Donna Ciriello, Emily Ellis, Lynn Johnson, Linda Messick, Anna Roberts

Attending electronically: None

Unavailable: Kevin Hoover, Karen Jewell, Julia Reynolds

Call to Order: Lori Feller called the April 2023 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Josh Jackson led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

Minutes of Previous Meeting:

Minutes of the March meeting were reviewed. Josh Jackson moved to approve the minutes, Shan Rutherford seconded, and the minutes of the March 14, 2023 board meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: None

Attorney's Update: None

Finance Committee Report: Lori Feller reported that the Finance Committee met on April 6, 2023. All fund accounts were in balance. Carmen Madsen signed off on all bank balances. The committee reviewed the Quarterly Financial Report.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Josh Jackson seconded, and the Treasurer's Report was approved by signature.

New Business:

Quarterly Financial

The first quarter is on track for the year, with spending at 4-5% below budget. A few budget lines are trending over budget due to inflation, but the major categories are fine. If spending continues as the first quarter, we could end the year \$300K below budget.

The remaining 11% of construction costs should be paid out by end 2023 following completion of all the work.

Quarterly Statistics

Emily Ellis reported that both print and nonprint circulation are definitely showing increases, finally surpassing pre-COVID numbers. Nonprint is coming back more slowly, likely due to DVD and CD use lessening as streaming becomes the norm. Regarding eResources, the large bump (52%) in Overdrive circulation corresponds to the shift from eIndiana Digital Consortium to the new and improved Indiana Digital Library. First quarter 2023 also reported significant double digit increases in visits, cards, computers, services, programs, and outreach.

March Reports:

Director's Report

Cheryl Dobbs shared the highlight for the month was the inaugural Maker-in-Residence program showcasing the work of Dianna Porter, an award winning fine artist, illustrator, and teacher who lives in Greenwood. Patron opportunities included an opening reception, open office hours where questions could be asked of the artist and she could be watched working, and special watercolor classes taught by the artist.

GPL's strategic planning is underway. The management staff studied survey creation with the Pew Research Group and will be creating several survey tools to target different user groups.

Community Relations activities will expand with the newly formed Community Relations Team to include Julia Reynolds (relationship building for the Foundation and finding sponsors and investors), Emily Ellis (community library relationships and outreach opportunities), and Cheryl Dobbs (participation in community events with the goal of city relationships and advocacy.)

Cheryl handed out professionally printed Annual Reports and Scoops. She would like each board member to get these into the hands of their appointing authorities.

She also advised that Mike Reuter will be presenting his financial projection report at the May board meeting.

Community Relations Specialist's Report

Cheryl reported that Julia Reynolds represented the library at many community events and meetings throughout March. The Foundation was extremely grateful and surprised to learn of being named a beneficiary in a former patron's will which will initially fulfill some big library dreams such as new laptops, Studio equipment, Children's in-house games and toys, and the new Maker-in-Residence program. Julia also enjoyed participating in some of the Kids Department programs as Pete the Cat and Anne of Green Gables.


Reports: Department managers provided reports on their activities.

Other Business: None

Public Comment: None

Adjournment: Lori Feller adjourned the meeting at 6:49 p.m.

Respectfully submitted,

DocuSigned by:

E9E9FAB375134FA...
Tamara Russell
Secretary