

Greenwood Public Library
Board of Trustees Meeting
April 9, 2024

Members attending in person: Lew Gregory, Josh Jackson, Carmen Madsen,
Shan Rutherford, Nate Ellis, Tamara Russell

Members attending electronically: Lori Feller

Members absent: None

Other attendees: Cheryl Dobbs, Kevin Hoover, Lynn Johnson, Linda Messick, Emily Ellis,
Julia Reynolds, Anna Roberts, Donna Ciriello, Karen Jewell, Mike Reuter

Attending electronically: None

Unavailable: Karen Jewell

Call to Order: Josh Jackson called the April 2024 meeting of the Greenwood Public
Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Carmen Madsen led the Pledge of Allegiance and Shan Rutherford conducted the
invocation.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the March meeting were reviewed.

Shan Rutherford moved to approve the minutes, Nate Ellis seconded, and the minutes of the
March 12, 2024 board meeting were approved by unanimous voice vote.

Board Correspondence: None

FINANCE

Finance Committee Report: Tamara Russell reported that the Finance Committee met on
April 9, 2024, just before the Trustee Board meeting. Lynn Johnson reported that all accounts
are balanced. Carmen Madsen signed off on all bank balances. One check was written out of
the construction budget for vent cleaning.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and
signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Mike Reuter, Finance Report

Our financial advisor, Mike Reuter, presented an update to the Fiscal Plan. Not having our growth appeal approved last fall will put pressure on our funding, and therefore on our available spending, for the next couple years.

Quarterly Report -Emily Ellis

Teens and kids print circulation are up. A slight decrease in adult print circulation coincides with a solid increase in digital circulation. Nonprint unsurprisingly continues to decline. Publishers are actually stopping creation of audiobooks.

Large increases were experienced for cards issued (127%), door count (18%), and website visits (40%.) Computer usage was down, but WIFI connections are up. Programming continues to go well. The ratio between registrations and actual attendees is improving. A year long programming calendar is being established across all departments.

MONTHLY REPORTS

Attorney's Update: None

Director's Report:

Quarterly Financial Report –

Cheryl Dobbs reported that first quarter spending came in slightly less than first quarter of last year. But increases in expenses are expected this year that have not yet hit, such as two new part-time employees and inflation. Spending will need to be watched carefully the remainder of the year.

Cheryl assisted Donna Ciriello with interviews for a part-time librarian for Adult Services resulting in a new hire. Cheryl led a lunch and learn on library funding.

She attended the Evergreen Annual Meeting by Zoom. Her leadership term with Evergreen is up the end of this year.

Cheryl also attended the Aspire Legislative Luncheon along with Emily and Lori, and attended annual training for volunteering on the United Way Allocation Committee.

Issues on the lift stations that became apparent during routine maintenance have been taken care of. Vent cleaning is complete. Lynn Johnson finally resolved long standing cleaning crew issues which has resulted in significantly improved cleaning.

Highlights from Department Reports:

Read Across America week was celebrated this year by bringing in Blueey, who generated excitement all through the library and turned it into a larger event than anyone expected.

Meet and greets with Bluey were available, along with 20 interactive games and activities, and appearances at local preschools. Final count for the weeklong event was 3,995.

The Backyard Birds lecture was very well attended and exceptionally sponsored by Indiana Audubon and Wild Birds Unlimited. A couple well done solar eclipse programs were also featured, one of which was presented by a NASA scientist.

GPL survived another tax season supporting 544 people.

Julia Reynolds, Community Relations Director, reported generating new sponsors and leveled up previous sponsors for the 2024 Reading Sponsorship Campaign.

Emily Ellis, Assistant Director, had successes in concentrating on apartment outreach and refining the Patron Request tracker "centralizing the conversation about trends and interests directed by our patrons for collection building and creating a consistent building-wide method for information sharing." Some new computers were installed.

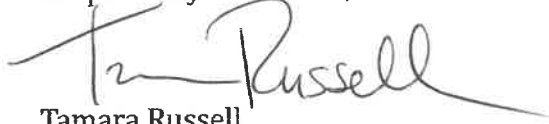
Two exciting teen programs were held and well attended: a Tween Mario Kart tournament and an after hours Capture the Flag event.

Other Business: None

Public Comment: None

Adjournment: Josh Jackson adjourned the meeting at 7:30 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Tamara Russell". The signature is fluid and cursive, with the first name and last name clearly legible.

Tamara Russell

Secretary

