

Greenwood Public Library
Board of Trustees Meeting
June 11, 2024

Members attending in person: Lori Feller, Lew Gregory, Josh Jackson, Carmen Madsen, Shan Rutherford, Tamara Russell

Members attending electronically: None

Members absent: Nate Ellis

Other attendees: Cheryl Dobbs, Emily Ellis, Lynn Johnson, Karen Jewell, Linda Messick, Julia Reynolds, Anna Roberts, Kevin Hoover

Attending electronically: None

Unavailable: Donna Ciriello

Call to Order: Lori Feller called the June 2024 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m.

Pledge of Allegiance and Invocation

Carmen Madsen led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the May meeting were reviewed.

Shan Rutherford moved to approve the minutes, Carmen Madsen seconded, and the minutes of the May 14, 2024 board meeting were approved by unanimous voice vote.

Board Correspondence:

Letter sent May 15 to Board member residences from Greg Wright, City Controller, City of Greenwood, notifying that the Greenwood Redevelopment Committee has determined there is No Excess Assessed Valuation in the upcoming year 2024 Pay 2025.

FINANCE

Finance Committee Report: Tamara Russell reported that the Finance Committee met right before this meeting on June 11, 2024. Lynn Johnson reported that all accounts are balanced. Carmen Madsen signed off on all bank balances.

Cheryl Dobbs reported that Mike Reuters predicts GPL will qualify for an excess levy appeal in 2025.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

Employee Policy/Handbook

Cheryl Dobbs described employee handbook clarifications to holiday pay, sick time, and number of weeks of sick time that a retiring person can be paid after 15 years.

Josh Jackson moved to approve, Tamara Russell seconded, and the updates to the Employee Policy/Handbook were approved by unanimous voice vote.

Alcohol Policy

Changes to the existing policy were discussed by the group with feedback to revise for approval next month.

Resolution 24-01 to transfer funds within Rainy Day Fund

At Mike Reuter's recommendation, some expenditures are being moved from Furniture and Equipment to Programming Expenses where they are a better fit.

Carmen Madsen moved to approve, Josh Jackson seconded, and Resolution 24-01 was approved by unanimous signature.

Resolution 24-02 to declare Debt Service Bond 1 Fund as Dormant

The remaining \$9186.62 in the old Debt Service fund, left over from payoff of the last bond, will be declared dormant and the dollars moved to our active Debt Service Fund.

Shan Rutherford moved to approve, Josh Jackson seconded, and Resolution 24-02 was approved by unanimous signature.

MONTHLY REPORTS

Attorney's Update: None

Director's Report:

In addition to a glorious two week vacation in the Dakotas and her normal monthly meetings, Cheryl attended a meeting with the Evergreen Strategic Planning Committee, opened the renewal process for our liability insurance with Gregory Appel, conducted a tour and shared

knowledge with the Edinburgh Wright-Hageman Public Library's new director, and attended the Indiana State Library Annual Budget workshop with DLGF and SBOA. She also reported that GPL was the second busiest polling place, second only to White River Library. Though the overall election turnout was low, there were still some issues with electioneers

Highlights from Department Reports:

May was a month of many programs enthusiastically supported and made successful through many departments contributing their efforts.

Early Literacy Mini Conference

Booked for the Evening

Tween Lego

Summer Reading streamlined into 6 weeks with Bingo Card trackers

Tiny Art Program

Mini Golf and Summer Decorating

Shred Day

And Emily Ellis reported during the meeting that the October Meet Cute Readers Weekend is already sold out!

Other Business:

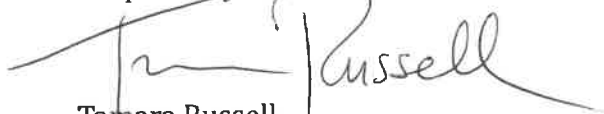
Presentation and celebration for Cheryl Dobb's 20th Service Anniversary!

Lori Feller, on behalf of the board, presented Cheryl with a lovely set of wooden bookends engraved with the library logo (by the library's own Glowforge) in appreciation of her 20 years of tremendous service. Fancy cookies were then enjoyed by all.

Public Comment: None

Adjournment: Lori Feller adjourned the meeting at 7:03 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Tamara Russell". The signature is written in a cursive style with a long horizontal line extending to the left.

Tamara Russell

Secretary

