

Greenwood Public Library
Board of Trustees Meeting
July 10, 2018

Attendees: Lori Feller, Carmen Madsen, Mike Crumbo, Tamara Russell
Cheryl Dobbs, Lynn Johnson, Kevin Hoover, Emily Ellis, Jane Weisenbach

Call to Order: Lori Feller called the July 2018 meeting of the Greenwood Public Library Board of Trustees to order at 6:00 p.m. Mike Crumbo led the Pledge of Allegiance and Kevin Hoover conducted the invocation.

Minutes of Previous Meeting: Lori Feller asked if there were any additions or corrections to the minutes of the June meeting. Hearing none, she called for a motion to approve. Tamara Russell moved to approve the minutes, Carmen Madsen seconded, and the minutes of the June meeting were approved by unanimous voice vote.

Old Business:

Board Correspondence: Cheryl Dobbs reported that the Indiana State Library has noted that the Greenwood Public Library is in compliance with the Indiana Library and Historical guidelines.

Attorney's Update: There was no attorney's update.

Finance Committee Report: Mike Crumbo reported that the Finance Committee met on July 9. All fund accounts were in balance. Year-to-date spending was at 47% of budget levels at the end of June. Work has begun on the 2019 annual budget. A PERF audit was just completed by INPRS; there were no material findings. Bond payments will be made on time. Five payments remain for each bond.

New Business:

Review of Policies: The Volunteer Policy was reviewed. Carmen Madsen moved to approve the updated policy, Mike Crumbo seconded, and the policy was approved by unanimous voice vote. Lori Feller signed the policy.

Budget Calendar: Cheryl Dobbs presented the 2019 budget calendar. She noted the key dates leading to final approval.

Accounts Receivable and Treasurer's Report: Carmen Madsen noted that all liabilities have been recognized, checks have been written and payments will be made on time. Carmen Madsen moved to approve the Treasurer's Report, Mike Crumbo seconded, and the report was approved by signature.

June Reports:

Director's Report: Cheryl Dobbs reported that time has been spent on the 2019 budget preparation. A discussion was held with the City of Greenwood regarding the boundary on the north side of the property. An existing survey clearly defines the

property line. The library staff and clients participated in Freedom Festival. Fine tuning continues to the HVAC system controls and software.

There was no Development Report.

Department Reports: Department managers reported the highlights of June activities.

Other Business: There was no other business.

Adjournment: Lori Feller adjourned the meeting at 6:40 p.m.

Respectfully submitted,

Mike Crumbo
Secretary